

ORANGE LIBRARY ASSOCIATION
GENERAL MEETING
OCTOBER 8, 2003
MINUTES

ATTENDANCE: Marie Arnstein, Monroe, Carol Bezkorowajny, Monroe, Joan Carvajal, Greenwood Lake, Carmela Chase, Tuxedo Park Library, Carol Connell, Cornwall, Rosemary Cooper, Warwick, Lois Delarose, Moffat, Claudia Depkin, Woodbury, Theresa Dolch, Tuxedo Park Library, Connie Dorsey, Florida, Madelyn Folino, Florida, Peter Hewell, Monroe, Pauline Kehoe, Goshen, Diane Loomis, Tuxedo Park Library, Leslie Myers, Walden, Rose Ann Pomares, Monroe, Leslie Riley, RCLS, Suzanne W. Skeels, Monroe, Martha Sullivan, Florida, Stephanie Thiel, Greenwood Lake, Melanie Turner, Monroe

Stephanie Thiel introduced Ian Prastien, a representative of Liberty Mutual Insurance. He made a presentation to the membership on home and auto insurance. Members and family of members of OLA would receive a 10% discount. Rates are locked in for a full year. 24-hour roadside assistance is offered. Mr. Prastien noted other services offered by Liberty Mutual: Free VIN etching on automobile windows which qualifies owner for a 6%-10% discount on comprehensive, child safety seat inspection, child identification kits, fire safety programs, defensive driving classes and others.

Stephanie Thiel, President called the regular business meeting to order at 10:50 a.m.

Treasurer's Report: Suzanne Skeels:
There is a balance of \$660.18 in the account.

Suzanne also explained that she had made a line item budget on Quick Books to use as her accounting record. It was felt that OLA has to be more formal in its accounting because we are now designated a 501 C 3.

Our annual membership drive is in December and this should bring in more money.

Bylaws: Madelyn Folino:
Madelyn explained the change to the bylaws.

A motion was made by Leslie Myers and seconded by Carol Bezkorowajny to reduce the President/President-Elect positions, to one-year terms for each officer. Motion passed.

Finance Committee: Carmela Chase:
The 2003 County money will come to each of the libraries shortly. It was held up with a contract change.

The 2004 request for County funding has been sent in requesting \$200,000. There is a more than fair chance that this will be reduced. Committee members also discussed changing the contribution from each library to OLA by changing it from the same dollar amount to 3% of the total monies each library receives from the county. This would

make the contribution to OLA more equitable to each library. This would also bring in a little more money to the organization, which is needed.

The committee has been investigating buying a small business liability insurance policy for OLA. Stephanie is pursuing this.

The committee also discussed joining the Orange County Chamber of Commerce at some point when we had sufficient funds to do so.

The finance committee also presented some goals that we hope we can accomplish for OLA.

1. Increase membership.
2. Increase participation at meetings and events.
3. Continuing awareness of library services.
4. Maintain and increase outside funding for OLA and member libraries.

Publicity Committee: Rosemary Cooper:

Rosemary passed out the charge of this committee and the 2003/2004 goals.

The charge of the committee: Increase visibility in Orange County of what services and programs our public libraries offer.

Goals:

1. Participate in Orange County Chamber of Commerce Expo in September 2003.
2. Coordinate publicity, press releases, media coverage, etc. for Orange County funding for public libraries.
3. Explore feasibility/cost of developing a web site/electronic newsletter for OLA.
4. Develop Power Point presentation on Orange County Libraries to be used at OLA events (including OCCC Expo.)

Claudia Depkin offered to work with the committee on the Power Point Presentation.

Rosemary reported that the Expo was successful and that given more time for planning we could elaborate on what we did this year for the future.

Program Committee: Stephanie Thiel:

Stephanie explained that we really did not have a program committee organized. We could not fill the chair position. Doris Callan (Pine Bush) has offered to be on the committee but did not want to chair it. Carol Bezkorowajny, (Monroe) offered to work on the committee with her for this year and would also like to head the workshop for the Circ Roundtable. Carol feels that this will be needed with the migration coming up in 2004. This might be scheduled in September or October of 2004.

Bash Committee: Theresa Dolch:

Theresa reported that she is giving a serious look at the Cloisters in New York City for sometime in May or beginning of June. The Cloisters has cafe facilities that might be appropriate. This would give us most of the day to see the museum and grounds. She will report the final arrangements at a later date.

Standardization Committee: Marilyn McIntosh & Stephanie Thiel

Stephanie brought us up to date on the migration. RCLS and ANSER will be doing training sessions August-October.

Libraries are having a hard time agreeing on all the standards.

Tag cards that have been ordered will be delayed because of a shortage of laminate in the U.S.

Membership Committee: Suzanne Skeels
Membership forms will go out to each library in December.

The goal for next year is to get total membership from each library. A letter will be going with the forms to urge directors to sign up their staff for OLA membership.

I & R File: Stephanie Thiel
Jerry Kuntz will continue to maintain if Orange and Rockland counties keep up their part by updating regularly. Stephanie encouraged all of us to keep this going. Pauline Kehoe suggested that OLA support someone to coordinate the effort.

OLA E-Mail Group: Stephanie Thiel
This can be found on the RCLS website. If you are currently a member of OLA you are listed.
Rose Marie Reilly will add names to this list as we get new members.

A website for OLA was discussed. This site would publish agendas of OLA meetings; announce new & exciting information, Insurance news, County budget news, etc. Members would be able to get most of their OLA announcements from this site.

Internet Shop: Stephanie Thiel
This was tabled until OLA is financially secure.

Matching Grants: Stephanie Thiel
OLA is looking for a group to work on this at a later date.

Before we adjourned, Stephanie talked up and encouraged us to get involved in OLA. She asked us to go back to our libraries and encourage library staff and library board members to join and get involved.

A motion was made by Carol Bezkorowajny and seconded by Lois Delarose to adjourn. Meeting adjourned at 12:10 p.m.

Respectfully submitted,

Carmela Chase